

Abbotsford Agrifair

Since 1911

July 29th to 31st 2022

- Rules and guidelines set by Fraser Health are subject to change at any moment
- This application is **NOT for food vendors**, use the Concessionaire Application.
- This application in no way implies or guarantees that space will be offered to you.
- All applications are subject to review and approval.
- **Accepted applicants understand that early move out is not permissible, any vendor found closing or abandoning their booth before SUNDAY at 9pm will have their credit card charged \$100 and will NOT be invited to participate at Agrifair in the future.**

PLEASE SUBMIT ONE APPLICATION PER BOOTH
FULL PAYMENT MUST ACCOMPANY THIS APPLICATION

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SECTION ONE: INFORMATION

GST Number: _____ WorkSafe BC # _____
(required information, indicate if not applicable)

PLEASE PRINT CLEARLY

Business Name: _____

Contact Person: _____

Address: _____

City: _____ Postal Code: _____

Phone Numbers: Office _____ Home _____

Cell: _____

Email **PRINT CLEARLY**: _____

THE LICENSEE HEREBY AGREES TO THE TERMS, CONDITIONS AND RULES OF THIS APPLICATION. Complete **entire** application – failure to do so will cause the application to be returned.

Date of Application

Signature of Licensee

Date Received

Abbotsford Agrifair

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SECTION TWO: SPACE REQUIREMENT

Prices are listed on page 4.

A) Outdoor Space. We do not supply tents for any booths. Booth Placement at the discretion of Agrifair – Contact – info@agrifair.ca for inquires about a booth.

B) Does your booth require power: Yes _____ No _____

Basic Power

One 15 AMP single phase receptacle/circuit = \$90 + tax Yes _____ No _____ (one outlet which will run two items, up to a TOTAL wattage of 1500 watts, this can be calculated by adding up the labels on the equipment)

One 20 AMP single phase receptacle/circuit = \$100 + tax Yes _____ No _____ (one outlet which will run two items, up to a TOTAL wattage of 2000 watts, this can be calculated by adding up the labels on the equipment)

NOT SURE?? Just let us know that you need power - Agrifair’s electrician will notify the office of your ACTUAL power usage, therefore your power fees are subject to change.

C) Insurance – NOTE: Agrifair is no longer able to assist with insurance

All vendors are required to provide insurance listing the Abbotsford Agrifair, City of Abbotsford, and School District 34. Insurance not required until application is approved.

SECTION THREE: BOOTH DESCRIPTION COMPLETE IN FULL - even if you have been to Agrifair in the past.

- Describe your booth: include signage, lighting, design of display and complete product list, direct sales, exhibit only, promotional.
- Include color photo of booth.
- All items listed are subject to Agrifair’s approval, Agrifair reserves the right to refuse any item.
- Price range of products, if applicable

BOOTH DESCRIPTION OR PHOTO _____

SECTION FOUR: HISTORY

Have you exhibited at AGRIFAIR before? Yes _____ No _____ Year: _____

Under what name did you last exhibit? _____

Exhibit experience: _____

Venue: _____

Year: _____

Venue: _____

Year: _____

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SECTION FIVE: TERMS Vendors closing or leaving their booths before move out SUNDAY at 9pm will have their credit card charged \$100

By signing this application, applicant agrees to terms as per move out conditions.

Full Payment required with application and accepted by:

Cheque, Visa/MasterCard, OR E-Transfer to info@agrifair.ca

Amount Enclosed \$ _____

Method of Payment- _____

A Credit Card is required for administration file, as per early move out charges.

If payment is by Visa or Master Card:

PLEASE PRINT: Name of Card Holder: _____

MUST BE SIGNED Signature of Card Holder: _____

Card Number: _____

Expiry Date: _____

3-digit code on back of card: _____

Submit application and payment to:

**Abbotsford Agrifair
Box 2334
Abbotsford, BC V2T 4X2**

Refund Deadlines:

50% booth refund before June 14th
No refunds after June 15th

NO REFUNDS if Exhibitor is noncompliant with Abbotsford Agrifair rules and regulations as set out in the License Area Agreement (contract). License Area Agreement mailed out after application is approved.

Agrifair office: Phone: 604-852-6674

Email: info@agrifair.ca

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BOOTH FEE CALCULATIONS

Booth Space 2022	Prior to June 1st	After June 1st	After July 2nd
Outdoor Display Space (per 10' x 10')	\$350.00	\$375.00	\$400.00
Bulk Outdoor space	Contact us for price	Contact us for price	Contact us for price
Power	Prior to May 31st	June 1st to July 1st	After July 2nd
Basic 15 amp	\$90	\$90	\$125
Basic 20 amp	\$100	\$100	\$135
Basic 15 plus 15	\$125	\$125	\$150
Basic 20 plus 20	\$150	\$150	\$175
GST			
5% applicable to all the above	5%	5%	5%

Vendors closing their booths before move out, Sunday, 9PM, will have their credit card charged \$100. Credit Card is required for your file, as per early move out charges.

Exhibit Space Calculation - based on application date
Booth Space Fee
Power Fee
Subtotal
GST
All Credit Card payments add 3%
GRAND TOTAL DUE

FOR OFFICE USE ONLY:

Amount received \$ _____

Method of Payment. _____

(Cash, Visa, MC, Cheque, Money Order, E-transfer)

Receipt # _____

Space # _____

continued

ABBOTSFORD AGRIFAIR – July 29th to 31st 2022

General Information Guide for Exhibitors

1. The allotment of space shall be at the discretion of the Agrifair.
2. Licensees will NOT be permitted to sublet the space allotted to them, or any portion thereof. The Licensee will not use space for any other purpose than that shown on the contract. Any breach of this clause will mean forfeiture of space allotted, and no refund will be issued.
3. **No Move-In** on Friday July 29, day one of the Fair. **Must be set up Thursday by 2PM**

MOVE-IN Times for Exhibitors

Date	July 27 th	Wednesday	Time	3 PM to 6 PM
Date	July 28 th	Thursday	Time	10 AM to 12 PM

Move-OUT Times for Exhibitors

Date	July 31 st	Sunday	Time	After 9:00PM or when the public is cleared
Date	August 1 st	Monday	Time	9 AM to 3 PM

Gate Hours –

Date	July 29 th to 31 st 2022	Time	1 PM to 9 PM
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Friday and Saturday evenings rides and other events will go past 9pm, NO entry after 9 PM

FAIR HOURS– NEW open time

Date	July 30 th & 31 st , Aug 1 st	Time	1 PM to 10 PM Approx.
Date	July 31 st	Time	1 PM to 9 PM

THERE WILL BE ABSOLUTELY NO VEHICLES PERMITTED ON SITE DURING FAIR HOURS.

4. If a Licensee fails to occupy the space allotted to them by 2:00 PM on Thursday July 28th the AGRIFAIR will assume that the Licensee has decided not to attend, and the space will be allocated to someone else. No refund of rent paid will be made.
5. Once approved, Signed License Area Agreements along with insurance are due no later than July 15, 2022.
6. The Licensee shall adhere to the British Columbia Labour Act, and to local ordinances pertaining to health, fire, and gas.
7. The Licensee shall maintain their space and area surrounding the License Area in a neat and clean condition.
8. Each Licensee will be allotted 2 weekend passes and 2 weekend parking passes. Additional passes can be purchased at a discounted price through our office.
9. A booth number for all Exhibitors will be assigned and must always be clearly posted.