

# Abbotsford Agrifair

August 2 to 4, 2019

- This application is **NOT for food vendors**, use the Concessionaire Application
- This application in no way implies or guarantees that space will be offered to you.
- All applications are subject to review and approval.
- **Accepted applicants understand that early move out is not permissible, any vendor found closing or abandoning their booth before SUNDAY at 9pm will have their credit card charged \$100 and will NOT be invited to participate at Agrifair in the future.**

PLEASE SUBMIT ONE APPLICATION PER BOOTH  
FULL PAYMENT MUST ACCOMPANY THIS APPLICATION

Page 1 of 4

## SECTION ONE: INFORMATION

GST Number: \_\_\_\_\_ WorkSafe BC # \_\_\_\_\_  
(required information, indicate if not applicable)

**SELECT PREFERENCE**      **INDOOR BOOTH**      **OUTDOOR BOOTH**

**PLEASE PRINT CLEARLY**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Numbers: Office \_\_\_\_\_ Home \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email **PRINT CLEARLY**: \_\_\_\_\_

THE LICENSEE HEREBY AGREES TO THE TERMS, CONDITIONS AND RULES OF THIS APPLICATION. Complete **entire** application – failure to do so will cause the application to be returned.

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
**Signature of Licensee**

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Abbotsford Agrifair

### FOR OFFICE USE ONLY:

Amount received \$ \_\_\_\_\_

Method of Payment \_\_\_\_\_

(Cash, Visa, MC, Cheque, Money Order, **E-transfer**)

Receipt # \_\_\_\_\_

Space # \_\_\_\_\_

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## SECTION TWO: SPACE REQUIREMENT

**Prices are listed on page 4**

**A) Indoor space** is sold in 10 feet deep x 10 feet wide “bare bones” plots. Booth prices by size (measured in feet; depth x length). Pipe & drape will be supplied as a backdrop with a 4 foot side wall. Discounts are given for increased sizing. **Booth Placement at the discretion of Agrifair**

**B) Outdoor space** is sold by frontage foot, minimum 10 feet wide. **We do not supply tents for any booths.** Discounts are given for increased sizing, call the office at 604-852-6674 and speak with Melanie.

**C) Does your booth require power:** Yes \_\_\_\_\_ No \_\_\_\_\_

### Basic Power

*One 15 AMP single phase receptacle/circuit = \$90 + tax* Yes \_\_\_\_\_ No \_\_\_\_\_ (one outlet which will run two items, up to a TOTAL wattage of 1500 watts, this can be calculated by adding up the labels on the equipment)

*One 20 AMP single phase receptacle/circuit = \$100 + tax* Yes \_\_\_\_\_ No \_\_\_\_\_ (one outlet which will run two items, up to a TOTAL wattage of 2000 watts, this can be calculated by adding up the labels on the equipment)

**NOT SURE??** Just let us know that you need power - Agrifair’s electrician will notify the office of your ACTUAL power usage, therefore your power fees are subject to change.

### **D) Insurance –**

**If you do not have your own insurance** Agrifair can provide \$2 million liability insurance to you through our insurance carrier, this is not “loss” insurance. All fees and paperwork are done through Agrifair. Cost is listed on Registration page. A form will be sent to you once your application has been approved.

**If you have insurance, additional insured required are:** Abbotsford Agrifair, City of Abbotsford and School District 34. Insurance not required until application is approved.

Will your booth include **sampling**? Yes \_\_\_\_\_ No \_\_\_\_\_

If YES, Fraser Health Authority application may be required

Description: \_\_\_\_\_  
\_\_\_\_\_

## SECTION THREE: BOOTH DESCRIPTION **COMPLETE IN FULL** even if you have been to Agrifair in the past.

- Describe your booth: include signage, lighting, design of display and complete product list, direct sales, exhibit only, promotional
- Include color photo of booth
- All items listed are subject to Agrifair’s approval, Agrifair reserves the right to refuse any item
- Price range of products, if applicable
- **Any Raffles & Draws must be pre-approved by Agrifair by June 1st. Description**

BOOTH DESCRIPTION OR PHOTO \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION FOUR: HISTORY**

Have you exhibited at AGRIFAIR before? Yes \_\_\_\_\_ No \_\_\_\_\_ Year: \_\_\_\_\_

Under what name did you last exhibit? \_\_\_\_\_

Exhibit experience:

Venue: \_\_\_\_\_ Year: \_\_\_\_\_

Venue: \_\_\_\_\_ Year: \_\_\_\_\_

**SECTION FIVE: TERMS**

**Vendors closing or leaving their booths before move out SUNDAY at 9pm will have their credit card charged \$100**

**By signing this application, applicant agrees to terms as per move out conditions.**

**Prices are listed on page 4**

**Full Payment required with application and accepted by:** Cheque, Visa/MasterCard, OR NEW:  
E-Transfer to agrifair@telus.net

Amount Enclosed \$ \_\_\_\_\_ Method of Payment \_\_\_\_\_

**A Credit Card is required for administration file, as per early move out charges.**

If payment is by Visa or Master Card:

PLEASE PRINT: Name of Card Holder: \_\_\_\_\_

**MUST BE SIGNED** Signature of Card Holder: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

3 digit code on back of card: \_\_\_\_\_

**Submit application and payment to:**

Abbotsford Agrifair  
Box 2334  
Abbotsford, BC V2T 4X2

**Refund Deadlines:**

50% booth refund before June 14th  
No refunds after June 15th

**NO REFUNDS** if Exhibitor is non compliant with Abbotsford Agrifair rules and regulations as set out in the License Area Agreement (contract). License Area Agreement mailed out after application is approved.

**Agrifair office: Phone: 604-852-6674 Fax: 604-852-6631**  
**Email: agrifair@telus.net**

## ABBOTSFORD AGRIFAIR - August 2 to 4, 2019

### BOOTH FEE CALCULATIONS

LOCATION	PRICE BREAK DOWN		
<b>INDOOR</b>	<b>Prior to May 31st</b>	<b>June 1st to July 1st</b>	<b>After July 2nd</b>
10 x 10 space (depth x width)	\$425	\$475	\$700
10 x 20 space	\$800	\$900	\$1000
corner space additional fee	\$100	Not available	Not available
<b>OUTDOOR</b>	<b>Prior to May 31st</b>	<b>June 1st to July 1st</b>	<b>After July 2nd</b>
10 x 10 space (depth x width)	\$425	\$475	\$700
10 x 20 space	\$800	\$900	\$1000
larger spaces negotiated upon request. Call Melanie at Agrifair @ 604-852-6674			
<b>Power (any area)</b>	<b>Prior to May 31st</b>	<b>June 1st to July 1st</b>	<b>After July 2nd</b>
Basic 15 amp	\$90	\$90	\$125
Basic 20 amp	\$100	\$100	\$135
Basic 15 plus 15	\$125	\$125	\$150
Basic 20 plus 20	\$150	\$150	\$175
<b>GST (any area)</b>			
5% applicable to all of the above	5%	5%	5%
<b>INSURANCE</b>	<b>Prior to May 31st</b>	<b>June 1st to July 1st</b>	<b>After July 2nd</b>
non taxable	\$75	\$150	\$200

**Vendors closing their booths before move out, Sunday 9pm, will have their credit card charged \$100. A Credit Card is required for your file, as per early move out charges.**

Exhibit Space Calculation - based on application date
Booth Space Fee
Power Fee
<b>NEW</b> – Access to the FAIR Lounge, located upstairs in the AgRec bldg. Enjoy a buffet plate of food for \$10. Ticket purchase in advance required. Limit 3 per 10x10. Contact office for possible increase in order
<b>Subtotal</b>
GST
Insurance Fee
<b>GRAND TOTAL DUE</b>